



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

September 16, 2013

Sandra Haman
6815 Boulder Dr. NW
Cedar Rapids IA 52405

Dear Child Care Provider:

This letter is in regards to the 11/20/13 compliance check of your Level b, Registered Child Development Home. You were determined to be in compliance with all mandated regulatory requirements of a Registered Child Development Home, as outlined in Iowa Code Chapter 237A and Iowa Administrative Code Chapter 110. Thank you for the valuable service provided to working families in Iowa.

If you have any questions, please contact me at 319 892-6826 or email me at lwesbro@dhs.state.ia.us. You asked about the outdoor playground. The booklet I left is a requirement. You must have a soft landing that meets the details in the book for fall safety. If your plan is to not allow the children to use the equipment you need a plan on how you will keep the children off the equipment. This needs to be more than telling them that is off limits and supervising. The reason behind that is if a child would get hurt and you were attending to that child you might not be able to supervise to the same level and a child could go over to the playground area. Please let me know what your plan is by the spring, regarding the playground area .

Sincerely,

Lisa Wesbrook
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 866-324-3236.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by

going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA)